

# **PREFACE**

## **PREFACE**

**Institute of Advanced Study in Education** celebrates its 158<sup>th</sup> year of exemplary service for the cause of education since 1856, the year of its inception, specially to the economically backward and the most meritorious students. The Institution's pride is that be it NET/SLET, TET /CET or TRB at least five of our students attain the glory of top ten ranks and 85% of them who attend these exams clear it. The alumni of our college have risen to the level of President, Members of the Parliament, Vice-Chancellors of Universities, Joint Directors and District Education Officers and Chief Education Officers.

In a country where education is held in very high esteem and the teacher equated with God, the faculty members at Institute of Advanced Study in Education have dedicated themselves to impart education and also enable the students to be responsible teachers, citizens and individuals. Teacher trainees of IASE College are groomed carefully, the virtue of hard work, discipline and ethical practices in profession are imbibed in them consistently during their tenure in this prestigious campus.

The Institute of Advanced Study in Education, Saidapet, and Chennai-15, popularly known as Teachers' College is the premier Teacher Training institution in our country and the first of its kind in Asia. IASE is also the largest Teacher Training Centre in TamilNadu. Its origin is to be traced back to the Government Normal School started in Vepery in 1856. The affiliation of the Normal School with the University of Madras in 1887 marks the next important milestone in its history. The institution then came to be called the Teachers' College and the college was shifted to Saidapet the present premises the same year. The college building was constructed in 1889.

The college presented students for the first time to the L.T. Examination in 1888. The Manual Training Section was opened in 1914. In 1944 the University reorganized the Licensed Teacher Training (L.T) course

changing its name as the Bachelor of Teaching (B. T. Course). In 1949, the Pandits' Training section was added to this College. In 1949, the Collegiate Teachers' Certificate course was started for Secondary grade teachers with a degree. In 1952, this Collegiate Teachers' Certificate course was affiliated to the University of Madras and came to be known as the Shortened B. T. Course. The M. Ed. Class on Inter-collegiate basis was introduced in the college in 1953. In 1972 the University re-organized the B. T. course and gave its present name, the B. Ed. Course. The M. Ed. Course (Evening Class) was introduced in the college in 1974. The shortened B. T. course was suspended in November 1975. The Department of Extension Services was started in 1956-57. The Diploma in Higher Education course was introduced in the college in 1977-78.

The college celebrated its Post Centenary Silver Jubilee (125<sup>th</sup> Year) on 30.03.1981. M.Phil. course was introduced in 1986. The college has been recognized for conducting research leading to Ph.D. in Education both on part-time and full-time basis from the academic year 1986. The College was upgraded as IASE with liberal assistance from the Central Government from the year 1990.

Many stalwarts like **Dr.S.Radhakrishnan, Dr.R.Venkatraman, former Presidents of India** and Honorable Srinivasa Sastri were students of this institution and brought glory to this Institution. Madam Montessori, the founder of 'Children's Home' from Italy made a historical visit to the Kindergarten section of this institution in 1952, further enhancing the prestige of this institution.

Under the X and XI plan (Centrally sponsored scheme) elaborate In-service programs to apprise the faculty of the latest trends in teaching-learning transactions in all the subjects were conducted for Secondary and Higher Secondary School Teachers from Villupuram, Kanchipuram and

Thiruvallur districts of Tamil Nadu with funds from MHRD, New Delhi. The college was granted **AUTONOMOUS** status by UGC from the academic year 2005-06. The college celebrated its **Post Centenary Golden Jubilee (150th year)** in the academic year 2005-06. In the years between 2007-12 apart from In-service programmes, National Seminar and State level Workshops were conducted.

The preparation of Self-appraisal report was planned carefully. A Committee was formed with the Principal as the Chairperson and six faculty members. The faculty of various departments contributed immensely with great interest to ensure successful compilation of the details for the perusal of the august body of NAAC. The required details and data of the past five years of IASE was first carefully collected and compiled then updated and substantiated with relevant documents. Suggestions were sought from all concerned for proceeding further in the most professional manner.

At the final stage, a Steering Committee was formed with four members of the faculty to look into criterion-wise inputs and criteria-wise evaluative report. These Steering committee members were ably supported by the Principal and all the teaching staff, Department Heads and the Coordinator. The entire work was planned and responsibilities were given. Subsequently, during a number of meetings, the entire information was compiled and the first draft of the Self Study Report (SSR) was prepared. This was again discussed and the assessment of the multi-faceted activities through the lens provided by NAAC was indeed a gratifying process. It enabled an in-depth analysis of our strengths, weaknesses, the opportunities and hurdles objectively.

The self appraisal form (Format Part I , Part II and the Digitalized format-Section C) was downloaded from the NAAC website and the entire data was computerized after subsequent proof readings, careful perusal and

editing the final copy was made ready. It took two months to complete the entire process. All relevant data are given in the prescribed format.

The faculty at Institute of Advanced Study in Education looks forward to the stimulating exchange of ideas with the team of experts from NAAC in the near future. There is always room for improvement and we at IASE look forward to improving further to benefit all the stake holders - the students, faculty, academia, educational institutions, alumni and the society at large.

# **PART-I**

## PART I

### A. Profile of the Institution.

1. Name and address of the institution : Institute of Advanced Study in Education (Autonomous), Saidapet, Chennai 600015.
2. Website : [www.iasetamilnadu.org](http://www.iasetamilnadu.org)
3. For communication : No.577, Anna Salai,  
City : Chennai.  
State : Tamilnadu  
Pin code: 600 015.

Office:

| Name  | Telephone Number with STD code | Fax No.      | E-Mail address   |
|---|--------------------------------|--------------|--|
| Head / Principal<br>Dr. S.Nirmala Devi                | 044-24358351                   | 044-24358351 | <a href="mailto:nirmaladevielango@gmail.com">nirmaladevielango@gmail.com</a> |
| Vice Principal  | —                              | —            |  |
| Self appraisal Co-ordinator<br>Dr. N.G.Kapila Shobini | 044-24358351                   | 044-24358351 | <a href="mailto:shobini5@yahoo.co.in">shobini5@yahoo.co.in</a>               |

Residence:

| Name   | Telephone Number with STD code | Mobile Number |
|--|--------------------------------|---------------|
| Dr. S.Nirmala DeviPrincipal                            | 044-24343667                   | 9840954500    |
| Vice-Principal   |                                |               |
| Self-appraisal Co-ordinator:<br>Dr. N.G.Kapila Shobini | 044-24310940                   | 9789014669    |

4. Location of the Institution:

Urban       Semi-urban       Rural       Tribal   
Any other

5. Campus area in acres:

48.489

6. Is it a recognized minority institution?

Yes       No

7. Date of establishment of the institution

        
M M    Y Y Y Y  
(Month & Year)

8. University/Board to which the institution  
is affiliated:

TNTEU

(Autonomous – Till 2007affiliated to University of Madras)

(Since 2008-TamilNadu Teachers' Education University)

9. Details of UGC Recognition under sections 2(f) and 12(B)

of the UGC act.

2f         
Y Y Y Y  
(Month & Year)

12B         
Y Y Y Y  
(Month & Year)



10. Type of Institution:

- |    |            |       |   |                                     |
|----|------------|-------|---|-------------------------------------|
| a. | By funding | i.    | Government                              | <input checked="" type="checkbox"/> |
|    |            | ii.   | Grant-in-aid                            | <input type="checkbox"/>            |
|    |            | iii.  | Constituent                             | <input type="checkbox"/>            |
|    |            | iv.   | Self-Financed                           | <input type="checkbox"/>            |
|    |            | v.    | Any other                               | <input type="checkbox"/>            |
| b. | By Gender  | i.    | Only for Men                            | <input checked="" type="checkbox"/> |
|    |            | ii.   | Only for Women                          | <input type="checkbox"/>            |
|    |            | iii.  | Co-education                            | <input type="checkbox"/>            |
| c. | By nature  | i.    | University Dept.                        | <input type="checkbox"/>            |
|    |            | ii.   | IASE                                    | <input checked="" type="checkbox"/> |
|    |            | iii.  | Autonomous College                      | <input checked="" type="checkbox"/> |
|    |            | iv.   | Affiliated College                      | <input checked="" type="checkbox"/> |
|    |            | v.    | Constituent College                     | <input type="checkbox"/>            |
|    |            | vi.   | Dept. of Education of Composite college | <input type="checkbox"/>            |
|    |            | vii.  | CTE                                     | <input type="checkbox"/>            |
|    |            | Viii. | Any other                               | <input type="checkbox"/>            |

11. Does the University / State Education Act have provision for autonomy?

Yes  No

If yes, has the institution applied for autonomy?

Yes  No

12. Details of Teacher Education programmes offered by the institution:

| Sl.No. | Level            | Programme Course                  | Entry Qualification | Nature of Award | Duration                          | Medium of instruction |
|--------|------------------|-----------------------------------|---------------------|-----------------|-----------------------------------|-----------------------|
| i)     | Secondary        | B.Ed.                             | B.A/B.Sc            | Degree          | One year                          | Tamil                 |
| ii)    | Senior Secondary |                                   |                     |                 |                                   |                       |
| iii)   | Other            | M.Ed.                             | B.Ed                | Degree          | One year                          | English               |
|        |                  | M.Phil                            | M.Ed                | Degree          | One year                          | English               |
|        |                  | Ph.D.<br>Full-time &<br>Part Time | M.Ed<br>/M.Phil     | Degree          | F.T-2<br>years<br>P.T- 4<br>years | English               |

13. Give details of NCTE recognition (for each programme):

| Level                      | Programme                                  | Order No. & date  | Valid upto | Sanctioned Intake                       |
|----------------------------|--|---|------------|---|
| Secondary/<br>Sr.Secondary | B.Ed.                                      | F.TN/B.Ed./01<br>/SRO/NCTE/<br>2000-2001/706,<br>dt. 5.7.2000 |            | 235                                     |
| Post-graduate              | M.Ed.                                      | F.TN/SRO/<br>NCTE/<br>2003-04/8892,<br>dt.25.08.2003          |            | 25(now 35)                              |
| Others                     | M.Phil.Ph.D.<br>(Part-time &<br>Full Time) | 1986  |            | 6(now 12)<br>Fulltime:16<br>Parttime:12 |

**B. Criterion-wise inputs**  
**Criterion I: Curriculum Aspects**

1. Does the Institution have a stated

Vision Yes  No

Mission Yes  No

Values Yes  No

Objectives Yes  No

2. a) Does the institution offer self-financed programme(s)?

If yes, Yes  No

a) How many programmes :

b) Fee charged per programme :

3. Medium of instruction

4. Are there programmes with semester system: Yes  No  Number

5. Is the institution representing /participating :  
in the curriculum development/revision processes of the regulatory bodies? Yes  No

If yes, how many faculty are on the various curriculum development / vision committees/boards of Universities/regulating authority.

6. Number of methods/elective options (Programme wise)

D.Ed.

B.Ed.

M.Ed. (Full Time)

M.Ed. (Part time)

M.Phil.

Ph.D.

Any other (please specify)

7. Are there programmes offered in modular form:

Yes  No  Number

8. Are there programmes where assessment of teachers by the students has been introduced?

Yes  No   
Number  1

9. Are there programmes with faculty exchange/visiting faculty?

Yes  No  Number

10. Is there any mechanism to obtain feedback from the heads of practice teaching schools, academic peers, alumni, students and employers on the curricular aspects?

Yes

No

11. How long does it take for the institution to introduce a new programme within the existing system?

One Year

12. Has the institution introduced any new courses in teacher education during the last three years?

Yes

No

13. Course in which major syllabus revision was B.Ed., M.Ed, M.Phil. done during the last five years.

Yes  No  Number  3

14. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes

No

15. Does the institution encourage the faculty to prepare course outlines?

Yes

No

**Criterion II: Curriculum Transaction and Evaluation.**

1. How are students selected for admission into various courses?

- a) Through an entrance test developed by the institution.
- b) Common entrance test conducted by the University/Government.
- c) Through an interview
- d) Entrance test and interview
- e) Merit at the qualifying examination
- f) Any other (specify)(Single Window Counseling)  SWC

2. Furnish the following information (for the previous academic year):

- a) Date of start of the academic year : 06-09-2011
- b) Date of last admission : 30-09-2011
- c) Date of closing of the academic year : 09-05-2012
- d) Total teaching days : 152
- e) Total working days : 200

3. Total number of students admitted. :

| Programme            | No.of students |   |       | Reserved |   |       | Open |   |       |
|----------------------|----------------|---|-------|----------|---|-------|------|---|-------|
|                      | M              | F | Total | M        | F | Total | M    | F | Total |
| B.Ed.                | 235            |   | 235   | 160      |   | 160   | 75   |   | 75    |
| M.Ed.<br>(Full time) | 35             |   | 35    | 26       |   | 26    | 9    |   | 9     |
| M.Phil               | 10             | 2 | 12    |          |   |       |      |   |       |
| Ph.D                 | 11             | 9 | 20    | 11       | 7 | 18    |      | 2 |       |

4. Are there any overseas students?

Yes  No

If yes, how many?

5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/trainees enrolled).

| Level     | 2011-12 Programme strength-282            | Total annual recurring expenditure  | Unit cost of each student |                  |
|-----------|---|---|---------------------------|------------------|
|           |   |   | Including salary          | Excluding salary |
| Secondary | B.Ed. (235)<br>M.Ed. (35)<br>M.Phil. (12) | Rs.2,44,32,069<br>(Salary -<br>Rs.2,40,06,935)<br>(Non-salary<br>Rs.4,25,134) | Rs.86,639                 | Rs.1,508         |

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session.

| Programmes         | Open    |        | Reserved |        |
|--------------------|---------|--------|----------|--------|
|                    | Highest | Lowest | Highest  | Lowest |
| B.Ed.              | 93.45   | 78.50  | 89.20    | 67.65  |
| M.Ed. (Full time)  | 89.17   | 85.30  | 89.17    | 78.58  |
| M.Phil. (Fulltime) | 56.44   | 52.72  | 56.44    | 47.72  |

7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes

No

8. Does the institution develop its academic calendar?

Yes

No

9. Time allotted in percentage.

| Programmes          | Theory/<br>per year | Practice<br>Teaching | Practicum | Dissertation |
|---------------------|---------------------|----------------------|-----------|--------------|
| B.Ed.               | 66.6                | 16.6                 | 33.3      | -            |
| M.Ed. (Full time)   | 67                  | -                    | -         | 33           |
| M..Phil (Full time) | 50                  | -                    | -         | 50           |

10. Pre-practice teaching at the institution.

- a) Number of pre-practice teaching days simulated/micro-teaching/any other (demonstration/team teaching).

|                   |
|-------------------|
| Microteaching –05 |
|-------------------|

|                   |
|-------------------|
| Demonstration –03 |
|-------------------|

- b) Minimum number of pre-practice teaching lessons given by each student.

|   |   |
|---|---|
| 1 | 0 |
|---|---|

11. Practice Teaching School.

- a) Number of Schools identified for practice teaching.

|   |   |
|---|---|
| 2 | 0 |
|---|---|

- b) Total number of practice teaching days

|   |   |
|---|---|
| 3 | 5 |
|---|---|

- c) Minimum number of practice teaching lessons given by each student per optional

|   |   |
|---|---|
| 2 | 0 |
|---|---|

12. How many lessons are given by the student teachers in simulation and pre-practice teaching in classrooms situations?

|                             |
|-----------------------------|
| No of lessons in simulation |
|-----------------------------|

|   |
|---|
| 5 |
|---|

|                                      |
|--------------------------------------|
| No. Of lessons Pre-practice teaching |
|--------------------------------------|

|   |
|---|
| 5 |
|---|

13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes

No

14. Does the institution provide for continuous evaluation?

Yes

No

15. Weightage in percentage given to internal and external evaluation.

| Programmes        | Internal | External |
|-------------------|----------|----------|
| B.Ed.             | 25       | 75       |
| M.Ed. (Full time) | 20       | 80       |
| M.Phil            | 20       | 80       |

16. Examinations:

a) Number of sectional tests held for each paper.

|   |   |
|---|---|
| 0 | 2 |
|---|---|

b) Number of assignments for each paper.

|   |   |
|---|---|
| 0 | 2 |
|---|---|

17. Access to ICT (Information and Communication Technology) and technology.

|  | Yes | No |
|--|-----|----|
| Computers                                  | ✓   |    |
| Intranet                                   | ✓   |    |
| Internet                                   | ✓   |    |
| Software/courseware(CDs)                   | ✓   |    |
| Audio resources                            | ✓   |    |
| Video resources                            | ✓   |    |
| Teaching Aids and other related materials. | ✓   |    |
| Any other                                  | -   |    |



18. Are there courses with ICT enabled teaching Learning process? Yes  No  Number

19. Does the institution offer computer science as a subject? Yes  No   
If yes, is it offered as a compulsory or optional paper? compulsory  optional

### Criterion III: Research, Development and Extension

1. Number of teachers with Ph.D. and their percentage to the total faculty strength.

2. Does the Institution have ongoing Research projects? Yes  No

If yes, provide the following details about the ongoing research projects.

| Funding agency  | Amount (Rs) | Duration (years) | Collaboration, if any. |
|-----------------|-------------|------------------|------------------------|
| MHRD, New Delhi | Two Lakhs   | One year         | —————                  |

3) Number of completed research projects during the last three years.

4. How does the institution motivate its teachers to take up research in education? (Mark for positive response and X for negative response).

- Teachers are given study leave
- Teachers are provided with seed money
- Adjustment in teaching schedule
- Providing secretarial support and other facilities
- Any other specify.

Teachers are free to apply to UGC and do Major & Minor projects in the institution and financial assistance to undertake Research Projects under the Centrally Sponsored Scheme is available.

5. Does the institution provide financial support to research scholars?  
By way of scholarships

Yes

No

6. Number of research degrees awarded during the last 5 years.

1. Ph.D.

2. M.Phil.

7. Does the institution support student research projects (UG &PG)?

Yes

No

8. Publications: (Last five years).

**Details given in Appendix (II)**

|   | Yes | No | Number |
|---|-----|----|--------|
| International journals  | ✓   |    | 26     |
| National Journals-referred papers<br>Non-referred papers.     | ✓   |    | 45     |
| Academic articles in reputed magazines/news papers            | ✓   |    | 1      |
| Books   | ✓   |    | 16     |
| Any other (specify) Online Journals/University Study Material | ✓   |    | 3      |

9. Are there awards, recognition, patents etc. received by the faculty?  Yes

10. Number of research papers presented by the faculty and students (during last five years):

|                          | Faculty                         | Students                        |
|--------------------------|---------------------------------|---------------------------------|
| National seminar         | <input type="text" value="60"/> | <input type="text" value="15"/> |
| International Seminars   | <input type="text" value="25"/> | <input type="text" value="5"/>  |
| Any other academic forum | <input type="text" value="-"/>  | <input type="text" value="12"/> |

11. What types of instructional materials have been developed by institution? (Mark ✓ for yes and X for No).

|  |                                     |
|--|-------------------------------------|
| Self-instructional materials.  | <input checked="" type="checkbox"/> |
| Print materials  | <input checked="" type="checkbox"/> |
| Non-print materials (e.g. Teaching Aids/audio visual, multimedia, etc.,) | <input checked="" type="checkbox"/> |
| Digitalized (Computer aided instructional materials)                     | <input checked="" type="checkbox"/> |
| Question bank  | <input checked="" type="checkbox"/> |
| Any other  | <input type="checkbox"/>            |

12. Does the institution have a designated person for extension activities?

Yes  No

A separate extension services coordinator post existed till 1994-95 but not now.

Yes  No

If yes, indicate the nature of the post.

Full time  Part-time  Additional charge

13. Are there NSS and NCC programmes in the institution?

Yes

No

NSS was in vogue till 2000. YRC and SSL are active.

14. Are there any other outreach programmes provided by the institution?

Yes

No

If yes, give details.

In-service training programmes funded by MHRD.

15. Number of other curricular/co-curricular meets organised by other academic agencies/NGOs on Campus.

03

16. Does the institution provide consultancy services?

Yes

No

In case of paid consultancy what is the net Amount generated during last 3 years.

Nil

17. Does the institution have networking / linkage with other institutions / organizational bodies.

|                     |   |
|---------------------|---|
| Local Level         | ✓ |
| State Level         | ✓ |
| National Level      | ✓ |
| International Level | ✓ |

#### Criterion IV: Infrastructure and Learning Resources

1. Built-up Area (in sq.mts).
2. Are the following laboratories been established as per NCTE Norms?
- |  |   |                             |
|--|---|-----------------------------|
| a) Methods lab                           | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b) Psychology Lab                        | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| c) Science Lab(s)                        | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| d) Education Technology Lab              | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e) Computer Lab                          | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| f) Workshop for preparing Teaching aids. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
3. No.of Computer terminals available.
4. Budget allotted for computers (purchase and maintenance) during the last academic year.
5. Amount spent on maintenance and up Grading of computer facilities in the last academic year.
6. Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year.
7. Budget allocation for campus expansion (building) and upkeep.
8. Has the institution developed computer-aided learning packages?
- Yes  No

9. Total number of posts sanctioned.

|              |    | Open |   | Reserved |    |
|--------------|----|------|---|----------|----|
|              |    | M    | F | M        | F  |
| Teaching     | 17 | 1    |   | 7        | 9  |
| Non-teaching | 20 | 3    | 1 | 5        | 11 |

10. Total number of posts vacant.

|              |   | Open |   | Reserved |   |
|--------------|---|------|---|----------|---|
|              |   | M    | F | M        | F |
| Teaching     | 5 |      |   |          |   |
| Non-teaching | 8 |      |   |          |   |

There is no separate number of posts under open/reserved -Male/Female category particulars for this institution. The Government of Tamilnadu as per the reservation policy (for Women as well as for BC/MBC/SC/ST) recruits the teaching and non-teaching for the whole State.

10. a. Number of regular and permanent teachers (Gender-wise).

|                      |  | Open |   | Reserved |   |
|----------------------|--|------|---|----------|---|
|                      |  | M    | F | M        | F |
| Assistant Professors |  | 2    | 1 |          | 4 |
| Associate Professors |  |      | 2 | 1        | 2 |
| Physical Director    |  |      | 1 |          |   |
| Librarian            |  |      | 1 |          |   |

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise): No

|            | Open                     |                          | Reserved                 |                          |
|------------|--------------------------|--------------------------|--------------------------|--------------------------|
|            | M                        | F                        | M                        | F                        |
| Lecturers  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Readers    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Professors | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Guest Lecturers are appointed every academic year as per the Government norms.

c. Number of teachers from

|              |     |
|--------------|-----|
| Same State   | All |
| Other states |     |

12. Teacher student ratio (Program-wise)

| Programme | Teacher Student ratio |
|-----------|-----------------------|
| B.Ed      | 1:17                  |
| M.Ed      | 1:5                   |
| M.Phil    | 1:2                   |

13. a. Non teaching staff.

|           | Open                     |                          | Reserved                 |                          |
|-----------|--------------------------|--------------------------|--------------------------|--------------------------|
|           | M                        | F                        | M                        | F                        |
| Permanent | 17                       | -                        | 8                        | 9                        |
| Temporary | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

b. Technical Assistants.

(Laboratory Assistants & AV Film Operator)

|           | Open |   | Reserved |   |
|-----------|------|---|----------|---|
|           | M    | F | M        | F |
| Permanent | 2    |   |          |   |
| Temporary |      |   |          |   |

14. Ratio of Teaching – non-teaching staff.

15. Amount spent on the salaries of teaching faculty during the previous academic session (%of total expenditure).

16. Is there an advisory committee for the library?

Yes

No

17. Working hours of the Library.

On working days

On holidays

During examination

18. Does the library have an Open access facility.

19. Total collection of the following in the library

a. Books

Text books

Reference books

b. Magazines

c. Journals subscribed

Indian Journal

Foreign journals



- f. Peer reviewed journals
- g. Back volumes of journals
- h. E-information resources
  - Online journals-e-journals
  - CDs/DVDs
  - Databases
  - Cassettes

20. Mention the
- Total carpet area of the Library (in sq.mts).
- Seating capacity of the Reading room.

21. Status of automation of library.
- Yet to be initiated
  - Partially automated
  - Fully automated

22. Which of the following services/facilities are providing in the library.

- Circulation
- Clipping
- Bibliographic compilation
- Reference
- Information display and notificatio
- Book Bank
- Photocopying
- Computer and Printer
- Internet
- Online access facility
- Inter-library borrowing
- Power back up
- User orientation / information literacy

Any other (please specify and indicate) : A good Collection of M.Ed & M.Phil Dissertations

23. Are students allowed to retain books for examinations?  
Yes  No

24. Furnish information on the following.

Average number of books issued/returned per day

Maximum number of days books are permitted to be

retained by the students by the faculty

Maximum number of books permitted for issue

for students

for faculty

Average number of users who visited/consulted per month

Ratio of library books (excluding textbooks and book bank facility) to the number of students enrolled.

25. Percentage of Library budget in relation to total budget of the institution.

26. Provide the number of books/journals/periodicals that have been added to the library during the last three years and their cost.

| Particulars                 | I(2010-11) |                     | II(2011-12) |                     | III(2012-13) |                     |
|-----------------------------|------------|---------------------|-------------|---------------------|--------------|---------------------|
|                             | Number     | Total cost (in Rs.) | Number      | Total cost (in Rs.) | Number       | Total cost (in Rs.) |
| I. Text Books               | 250        | 52000               | 55          | 12000               | 70           | 12000               |
| ii. Other books             | 77         |                     | 16          |                     | 14           |                     |
| iii. Journals/ Periodicals. | 17         | 10000               | 17          | 10000               | 17           | 15000               |
| iv. Any others              |            |                     |             |                     |              |                     |

**Criterion V: Student Support and Progression.**

1. Programme wise "dropout rate" for the last three batches.

| Programmes       | Year 1(2009-10) | Year 2(2010-11) | Year 3(2011-12) |
|------------------|-----------------|-----------------|-----------------|
| B.Ed.            | 1.3%            | 5%              | 0.4%            |
| M.Ed.(Full time) | -               | -               | -               |
| M.Phil           | -               | -               | -               |

2. Does the institution have the tutor-ward/or any similar mentoring system.

If yes, how many students are under the care of a mentor-tutor. Yes  No   
11 Students per Tutor

3. Does the institution offer Remedial instruction? Yes  No

4. Does the institution offer Bridge courses? Yes  No

5. Examination Results during past three years (provide year wise data)

| Examination results / year  | UG             |               |                | PG             |               |                | M.Phil         |               |                |
|---|----------------|---------------|----------------|----------------|---------------|----------------|----------------|---------------|----------------|
|   | I<br>(2009-10) | II<br>(10-11) | III<br>(11-12) | I<br>(2009-10) | II<br>(10-11) | III<br>(11-12) | I<br>(2009-10) | II<br>(10-11) | III<br>(11-12) |
| Pass percentage   | 100            | 100           | 100            | 100            | 100           | 100            | 100            | 100           | 100            |
| Number of first classes   | 231            | 223           | 230            | 25             | 32            | 33             | 7              | 6             | 11             |
| Number of distinctions.   | 194            | 166           | 208            | 1              | 3             | 8              | 4              | 2             | 6              |
| Exemplary performances<br>i) Gold Medal<br>ii) First three University ranks etc., |                |               |                |                |               |                |                |               |                |

6. Number of students who have passed competitive examinations during the last three years (provide year wise data).

|                                       | I | II | III |
|---------------------------------------|---|----|-----|
| NET                                   | 7 | 15 | 65  |
| SLET/TET/CET                          | 5 | 10 | 15  |
| Any other (specify) Competitive Exams | 8 | 10 | 80  |

7. Mention the number of students who have received financial aid during the past three years.

| Financial Aid  | I   | II  | III |
|--|-----|-----|-----|
| i) Merit Scholarship                                 | -   | -   | -   |
| ii) Merit –cum-means scholarship                     | 232 | 266 | 208 |
| iii) Fee concession                                  | 75  | 84  | 83  |
| iv) Loan facilities                                  | 50  | 59  | 36  |
| Any other (National Scholarships for Blind Students) | -   | -   | -   |

8. Is there a Health Centre available in the campus of the institution? Yes  No
9. Does the institution provide Residential accommodation for.
- Faculty Yes  No
- Non-Teaching staff Yes  No
10. Does the institution provide Hostel facility for its students? Yes  No

If yes, number of students residing in hostel.

Men

Women

11. Does the institution provide indoor and outdoor sports facilities?

Sports fields Yes  No

Indoor sports facilities Yes  No

Gymnasium Yes  No

12. Availability of Rest rooms for Women Yes  No

13. Availability of Rest rooms for Men Yes  No

14. Is there transport facility available? Yes  No

15. Does the Institution obtain feedback from students on their campus experience.? Yes  No

16. Give information on the Cultural Events (Last year data) in which the institution participated/organized.

| Particulars         | Organised                           |    |        | Participated                        |    |        |
|---------------------|-------------------------------------|----|--------|-------------------------------------|----|--------|
|                     | Yes                                 | No | Number | Yes                                 | No | Number |
| Inter-collegiate    | <input checked="" type="checkbox"/> |    | 5      | <input checked="" type="checkbox"/> |    |        |
| Inter-university    |                                     |    |        |                                     |    |        |
| National            |                                     |    |        |                                     |    | 1      |
| Any other (specify) | <input checked="" type="checkbox"/> |    | 5      |                                     |    |        |

17. Give details of the participation of students during the past year at the University, State, Regional, National and Inter-national Sports meets.

|               | Participation of students | Outcome              |
|---------------|---------------------------|----------------------|
| State         | 2                         | Second Place         |
| Regional      | 6                         | Second & Third Place |
| National      | 1                         | First Place          |
| International | -                         |                      |

18. Does the institution have an active Alumni Association?

Yes  No  Year of Established

19. Does the institution have student Association/Council?

Yes  No

20. Does the institution regularly publish a college magazine?

Yes  No

21. Does the institution publish its updated prospectus annually?

Yes  No

22. Give the details of progression of the students to employment/further study (give percentage) for last three years.

| Particulars    | 2010-11 | 2011-12 | 2012-13 |
|----------------|---------|---------|---------|
| Higher Studies | 35%     | 35%     | 35%     |
| Teaching       | 50%     | 50%     | 50%     |
| Non-teaching   | 15%     | 15%     | 15%     |
| Employment     | 65%     | 65%     | 65%     |

23. Is there a placement cell in the institution?

Yes  No

If yes, how many students were employed through placement cell during the past three years.

| 2010-11 | 2011-12 | 2012-13 |
|---------|---------|---------|
| 5       | 5       | 6       |

24. Does the institution provide the following guidance and counseling services to students?

|                                  | Yes                                 | No                       |
|----------------------------------|-------------------------------------|--------------------------|
| Academic guidance and counseling | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Personal Counseling              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Career Counseling                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**Criterion VI: Organization and Management.**

1. Does the institution have a functional Internal Quality Assurance Cell or any other similar body/committee.

Yes  No

2. Frequency of meetings of Academic and Administrative Bodies:  
(Last year).

|  |   |
|--|---|
| Governing Body/Management  | 1   |
| Staff Council  | 17  |
| IQAC/or any other similar body/committee.  | 10  |
| Internal Administration. Bodies (mention only three most important bodies) contributing to quality improvement of the institutional processes. | 1. College Council<br>2. UGC Committee<br>3. IQAC |

3. What are the Welfare Schemes available for the teaching and non teaching staff of the institution?

|  |                                     |
|--|-------------------------------------|
| Loan facility  | <input checked="" type="checkbox"/> |
| Medical assistance   | <input checked="" type="checkbox"/> |
| Insurance  | <input checked="" type="checkbox"/> |
| Other (Please specify and indicate)<br>(GPF, FBF, HF, SPF) | <input checked="" type="checkbox"/> |

4. Number of career development programmes for non-teaching staff.

5. Furnish the following details for the past three years.

a. Number of teachers who have availed the Faculty Improvement program of the UGC/NCTE or any other recognized organization. Yes  No

b. Number of teachers who were sponsored for professional development programmes by the Institution.

National

International

c. Number of faculty development programmes organized by the institution.

d. Seminars/Workshops/symposia on Curricular

Development, teaching learning,

Assessment, etc.,

e. Research development programmes

f. Invited/endowment lectures

Any other area (specify the programme and indicate)

1. Conducted a National Seminar and two State level Workshops



- 2. IQAC programmes
- 3. Communication Skill Classes
- 4. Yoga for health
- 5. YRC
- 6. Voters Awareness Programme

6. How does the institution monitor the performance of the teaching and non-teaching staff?

- a. Self-appraisal of faculty Yes  No
- b. Student assessment of faculty performance Yes  No
- c. Expert assessment of faculty performance Yes  No
- d. Combination of one or more of the above Yes  No
- e. Any Other (specify and Indicate) Yes  No

7. Are the faculty assigned additional administrative work? Yes  No

If yes, number of hours spent by the faculty per week.

8. Provide the income received under the various heads of accounts by the institution for the previous academic session:

|                     |  |
|---------------------|--|
| Grant-in-aid        | <input type="text" value="NA"/>          |
| Fees                | <input type="text" value="Rs. 2302130"/> |
| Donation            | <input type="text" value="-"/>           |
| Self-funded courses | <input type="text" value="-"/>           |
| Any other (specify) | <input type="text" value="-"/>           |

9. Expenditure statement (for last two years).

| <b>Particulars</b>   | <b>Year 1(2011-12)</b> | <b>Year 2(2012-13)</b> |
|--|------------------------|------------------------|
| Total sanctioned Budget  | Rs. 25839915           | Rs. 26506570           |
| % spent on the salary of faculty   | 70%                    | 73%                    |
| % spent on the salary of non-teaching employees  | 23%                    | 17%                    |
| % spent on books and journals  | 1%                     | 0.44%                  |
| % spent on developmental activities (expansion of building)  | Nil                    | Nil                    |
| % spent on building, maintenance, electricity, water, sports facilities, hostels, residential complex, student amenities, maintenance of equipment, etc. | 0.5%                   | 7.7%                   |
| % spent on equipment, teaching aids, contingency etc.,   | 0.48%                  | 0.46%                  |
| % spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.)  | Nil                    | 0.04%                  |
| % spent on travel  | 0.05%                  | 0.05%                  |
| Any Other (specify and indicate)<br>Loans and advances   | Rs. 42000              | Rs. 115000             |
| Total Expenditure Incurred   | Rs. 25732069           | Rs. 26544965           |

10. During the last three years did the institution have surplus/deficit budget?

(please specify the amount)

|         | Surplus    | Deficit   |
|---------|------------|-----------|
| 2010-11 | Rs. 138543 | -         |
| 2011-12 | Rs. 107846 | -         |
| 2012-13 | -          | Rs. 38395 |

11. Is there an internal financial audit mechanism?

Yes

No

12. Is there an external financial audit mechanism?

Yes

No

13. ICT/Technology supported activities/units:

Administration Yes  No

Finance Yes  No

Student Records Yes  No

Career Counselling Yes  No

Aptitude Testing Yes  No

Examinations/Evaluation/Assessment Yes  No

Any other (specify)

14. Does the institution have an efficient internal coordinating and monitoring mechanism?

Yes

No

15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes

No

16. Are all the decisions taken by the institution during the last three years approved by a competent authority?

Yes

No

17. Does the institution have the freedom and the resources to appoint and pay temporary/ad hoc/guest faculty?

Yes

No

18. Is a grievance redressal mechanism in vogue in the institution?

i. for teachers

ii. for students

iii. for non-teaching staff

19. Are there any ongoing legal disputes regarding/pertaining to the institution?

Yes

No

20. Has the institution adopted any mechanism/process for internal academic audit/quality/checks?

Yes

No

21. Is the institution sensitized to modern managerial concepts such as strategic planning, teamwork, decision-making, computerization, TQM etc.,?

Yes

No

## CRITERIA VII: Innovative Practices

1. Does the institution have an established Internal Quality Assurance mechanism?

Yes

No

2. Do the students participate in the Quality Enhancement of the Institution?

Yes

No

3. What is the percentage in the following student categories in the institution?

| S.No | Category              | Men | %   | Women | %    |
|------|-----------------------|-----|-----|-------|------|
| a    | SC                    | 73  | 25  | -     | -    |
| b    | ST                    | 4   | 1.4 | -     | -    |
| c    | OBC                   | 206 | 71  | 5     | 1.72 |
| d    | Physically challenged | 15  | 5.5 | 1     | -    |
| e    | General Category      | 2   | 0.7 | -     | -    |
| f    | Rural                 | 263 | 90  | -     | -    |
| g    | Urban                 | 37  | 10  | 5     | 1.7  |
| h    | Any other (Specify)   | -   | -   | -     | -    |

4. What is the percentage of the staff in the following category?

| SNo | Category            | Teaching Staff | %     | Non-teaching Staff | %    |
|-----|---------------------|----------------|-------|--------------------|------|
| a   | SC                  | 2              | 10.5  | 8                  | 50   |
| b   | MBC                 | 2              | 10.5  | 2                  | 12.5 |
| c   | OBC                 | 14             | 73.68 | 5                  | 3.25 |
| d   | General Category    | 1              | 5.26  | 1                  | 6.25 |
| e   | Any other (Specify) | -              | -     | -                  | -    |

5. What is the percentage incremental growth of the students for the last two batches?

| S.No | Category              | At Admission |          | On Completion of the Course |          |
|------|-----------------------|--------------|----------|-----------------------------|----------|
|      |                       | Batch I      | Batch II | Batch I                     | Batch II |
| a    | SC                    | 79.66        | 81.56    | 69.80                       | 71.75    |
| b    | ST                    | 72.35        | 72.68    | 71.65                       | 71.55    |
| c    | OBC                   | 88.46        | 89.68    | 85.75                       | 83.50    |
| d    | Physically challenged | 69.75        | 70.92    | 69.50                       | 69.42    |
| e    | General Category      | 83.45        | 88.32    | 84.65                       | 91.35    |
| f    | Rural                 | -            | -        | -                           | -        |
| g    | Urban                 | -            | -        | -                           | -        |
| h    | Any other (Specify)   |              |          |                             |          |