

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year

2015-2016

### I. Details of the Institution

1.1 Name of the Institution

Institute of Advanced Study in  
Education (Autonomous)

1.2 Address Line 1

577, Anna Salai

Address Line 2

Saidapet, Chennai - 15

City/Town

Chennai

State

Tamil Nadu

Pin Code

600015

Institution e-mail address

iasesaidapet@gmail.com

Contact Nos.

044-24358351

Name of the Head of the Institution:

Dr.V. Kalaiarasi

Tel. No. with STD Code:

044- 24343667

Mobile:

+918015218940

Name of the IQAC Co-ordinator:

Dr.N.G.Kapila Shobini

Mobile:

+919789014669

IQAC e-mail address:

iase.edn@gmail.com

1.3 NAAC Track ID

TNCOTE 10065

OR

1.4 NAAC Executive Committee No. & Date:

March 31, 2007/RA/002

1.5 Website address:

www.iasetamilnadu.org

Web-link of the AQAR:

www.iaseTamilnadu/AQAR 2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	Four star	70-75	1999	For 5 years from 1999-2000
2	2 <sup>nd</sup> Cycle	B+	75-80	2007	For 5 years from 2007-2011
3	3 <sup>rd</sup> Cycle	B	2.62	2016	For 5 years from 2016-2020
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

07/11/2005

1.8 AQAR for the year

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR\_\_for the Academic Year 2011- 12 (24/06/2012)
- ii. AQAR \_for the Academic Year 2012- 13 (24/06/2013)
- iii. AQAR\_\_for the Academic Year 2013- 14 (24/06/2014)
- iv. AQAR\_\_for the Academic Year 2014- 15 (04/02/2015)

1.10 Institutional Status

University State  Central  deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI) NCTE

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Tamilnadu Teachers Education University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

IASE

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="✓"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="3"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>		
2.3 No. of students	<input type="text" value="2"/>		
2.4 No. of Management representatives	<input type="text" value="-"/>		
2.5 No. of Alumni	<input type="text" value="2"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>		
2.8 No. of other External Experts	<input type="text" value="2"/>		
2.9 Total No. of members	<input type="text" value="12"/>		
2.10 No. of IQAC meetings held	14		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="2"/>	Faculty	<input type="text" value="13"/>

Non-Teaching Staff, Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- International Conference on Global Environmental Challenges – Role of Teachers in evolving a sustainable development.
- Assistance for flood affected people providing accommodation and basic amenities.
- Faculty development programme – special lecture.
- Workshop for M.Ed. and M.Phil candidates on Statistical Analysis and Interpretation on 5<sup>th</sup> & 6<sup>th</sup> April 2016.
- A special lecture on Transactional analysis for B.Ed., teacher trainees.
- World environment day celebrations along with L & T who sponsored plant saplings.
- Certificate course for Communicative English for the benefit of B.Ed & M.Ed students.
- A special lecture on Frontiers in Science conducted by Physical Science department.
- Workshop on Teacher Education syllabus.
- An Orientation programme on Expository writing for M.Ed. and M.Phil students.
- Workshop on teaching aids preparation for B.Ed. students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>IQAC meeting for the academic year 2015-2016 was held on 5<sup>th</sup> October 2015.</p> <p>The following are the activities for the 2015-2016 as part of the IQAC programme</p> <ol style="list-style-type: none"> <li>1. Lecture on Emotional Intelligence.</li> <li>2. Lecture cum Demonstration on Transactional Analysis.</li> <li>3. Soft skills –certificate course for Communicative English.</li> <li>4. Technology skill orientation for staff members.</li> <li>5. Perspectives of introductory research methodology.</li> <li>6. Special lecture on Frontiers in Science.</li> <li>7. Orientation training to faculty regarding NAAC.</li> <li>8. Special lecture on Leadership Training.</li> <li>9. Workshop on statistical analysis and interpretation of data.</li> <li>10. Continuous and comprehensive evaluation techniques.</li> <li>11. International conference on Global environmental challenges- Role of Teachers in evolving a sustainable development.</li> </ol>	<p>Annexure I</p>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       any other body

IQAC meeting for the academic year 2015-2016 was held on 05<sup>th</sup> October 2015. The following are the activities as part of the IQAC Programme:

1. A Special lecture on “Emotional Intelligence” was organized on 28.10.2015.
  - Dr.Mrs.S.Nirmala Devi, Principal, Government Arts & Science College, Sivagangai provided a special lecture on maintaining emotional intelligence in various situations.
  - The students took active participation.
2. A special lecture on Transactional Analysis was organized on 29.10.2015.
  - Dr.S. Mani, Professor and Head, Department of EP&A, TNTEU, Chennai-5 delivered a lecture and provided demonstration for teaching skills.
3. To endow our students with soft skills, a lecture on soft skills was organized on 30.10.2015.
  - Mrs.SayeeSoozie. M was the expert for this programme.
4. A special orientation programme on “Technology skill” for staff members was organized on 5.11.2015.
  - Mr.Kanakaraj provided for the staff members in various technological skills.
5. A one day programme on Perspectives of Introductory Research methodology was arranged for M.Ed. &M.Phil. students on 20.01.2016. Dr.D.Kumaran, Dr. V. Chandrasekaran and Dr. Kiruba Charles delivered the lectures and students benefited greatly.
6. A special lecture on ‘Frontiers in Science’ was delivered by Dr. T. Mary Varghese, Assistant professor, Department of Chemistry, Madras Christian College on 10.02.2016
7. Orientation training programme for faculty members was organized on 10.02.2016. Dr. J. Uma gave input to faculty regarding NAAC.
8. Leadership training programme was organized on 13.2.2016 and it was given by Dr. Periyakaruppu. All the students were motivated to become excellent leaders.
9. A two day state level workshop was conducted on “Statistical analysis and Interpretation of Data” by department of Education, IASE, Saidapet. Mrs. M. Soumiya and Mrs. N. Kalaivani explored all the techniques in elaborate ways to the participants from different parts of the state.
10. One day special programme on continuous and comprehensive evaluation techniques was organized on 07.06.2016. Mrs. N. K. Padma from KendriyaVidyalaya, Chennai delivered a detailed lecture on evaluation of the children on different aspects of CCE.
11. Muthamizh vizha was conducted on 31.05.2016.
  - Dr.Vajravel, Former Head and Associate Professor of Tamil, IASE, Saidapet was the Chief Guest.
12. Two day International conference on Global environmental Challenges – Role of teachers in evolving a sustainable development was organized on 22<sup>nd</sup> and 23<sup>rd</sup> June 2016.

Programme	existing Programmes	programmes added during the year	self-financing programmes	added / Career Oriented programmes
Ph.D.	Part Time & Full Time	--	--	--
M.Phil.,	Full Time	--	--	--
M.Ed.,	Full Time	--	--	--
B.Ed.,	Full Time	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate		Communication Skill		1
Others				
<b>Total</b>	5	1		
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	--
Annual	--

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  S   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per the NCTE norms, for both B. Ed. and M.Ed. courses, new syllabus have been framed for two years by the faculty members and other subject experts.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	9	3	-	1

2.2 No. of permanent faculty with Ph.D.

12
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
9	10	3	-	-	-	1	3	13	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

6	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	8	4
Presented papers	8	13	2
Resource Persons	9	9	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Demo classes by subject experts and senior teachers from schools and colleges.

Peer group teaching /learning.

ICT integrated teaching and learning.

2.7 Total No. of actual teaching days during this academic year

200
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double valuation for M.Ed. and M.Phil. Courses

Photocopy of Answer script

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	189	11.11	82.5	6.34	-	100
M. Ed	36	-	77.7	22.22	-	100
M. Phil	10	30.00	60.00	-	-	90

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC conducts meetings periodically and discusses about the existing programmes and the innovative changes that needs to be introduced. For that experts from outside have also been invited. Further IQAC contributed to the framing of new curriculum and syllabus for the two year B.Ed. and M.Ed. courses. In the IQAC meeting, all the faculty members under the leadership of the Principal, discuss about the syllabus and the various records, the students have to prepare and the activities to be carried out.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programme</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD Programmes	-
Orientation Programmes	-
Faculty exchange Programme	-
Staff training conducted by the University	2
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others: Workshop on ‘yoga, Headmasters orientation Programme, SPSS analysis’	All Faculty of IASE

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	10	1	1
Technical Staff	-	4	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Orientation to Ph.D., M.Phil. 1 & M.Ed. scholars on Research methodology.
- ❖ Conduct of Research colloquium periodically.
- ❖ Conduct of workshop (statistical analysis and interpretation).

#### 3.2 Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number		2	4	2
Outlay in Rs. Lakhs	2 lakhs	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Reviewed Journals	2	3	
Non-Peer Reviewed Journals	-	-	-
e-Journals	2	-	-
Conference proceedings	1		

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration	Name of the	Total grant	Received
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	Year	funding Agency	sanctioned	
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	5 years 4 years	1.UGC- JRF 2.Rajiv Gandhi Fellowship 3.State Government Scholarship for Ph.D; Research Scholars	35,000/-p.m. 35,000/-p.m. 50,000/-p.m	
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-PBG   DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Level	International	National	State	University	College
Number	1		2		
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-		-				

3.18 No. of faculty from the Institution  
who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other  YRC

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programme -
  1. Right to vote
  2. Road Safety & traffic rule (Rally)
  3. Diabetic awareness programme (Rally)
  4. Planting of saplings in the college campus
  5. Blood donation camp

### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50.635 acre			
Class rooms	389.48 sq.mt			
Laboratories	1065.975 sq.mt			
Seminar Halls	2100 sq.mt			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the	-			

current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	-			
Others				

#### 4.2 Computerization of administration and library

Digitization of Library completed

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14, 700		90	18,000	14790	
Reference Books	4000		54	10380	4054	
e-Books						
Journals	18					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						
Magazine						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	2	2	1 (Education Dept.)				
Added	7							
Total	32		2					

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Internet access available both for faculty and students in the Department of Education

4.6 Amount spent on maintenance in lakhs:

i) ICT	-----
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others: Electrical works	
<b>Total:</b>	

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Orientation for B.Ed. & M.Ed., and M.Phil. was given at the beginning of the academic year.
- ❖ Arranged meetings periodically.

5.2 Efforts made by the institution for tracking the progression

5.3 (a) To

Getting suggestions periodically from the student teachers, parents and experts from outside the college and implementing their suggestions.

(b) No. of students outside the state -

(c) No. of international students -

	No.	%		No.	%
Men	-	-	Women	-	-

Categories	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total



B.Ed.	1	52	11	159	12	235	-	48	03	133	16	200
M.Ed.	.	12	1	20	2	35	-	18	1	19	01	39
M.Phil	-	3	-	9	-	12	-	3	-	08	-	11

Demand ratio - Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Certificate course for Communication Skill Development programme and Coaching for TET exams

No. of students beneficiaries

239

B.Ed. & M.Ed.

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc.  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

The entire teaching faculty served as student counsellors having fifteen students as their wards. They provide counselling and guidance to the students.

No. of students benefitted

270

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	70	22	

5.8 Details of gender sensitization programmes

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## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	269	18,64,860
Financial support from other sources	Endowment	
Number of students who received International/ National recognitions	JRF& Rajiv Gandhi Fellowship(Ph.D.) (1+1)	

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

### 5.12 No. of social initiatives undertaken by the student

(Blood donation, voting awareness, rally for diabetic awareness, road safety measures, fire extinction, planting trees)

### 5.13 Major grievances of students (if any) redressed:

No. Students are satisfied with the various programme and activities they received during their stay here. Only minor grievances – Addressed immediately.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

- To present to the world versatile teachers ever ready to counter the present intellectual and emotional challenges.
- To ensure inculcation of professional and ethical values in Teachers and in dissemination of the same through them effectively.
- To empower teachers with technological excellence.
- To enhance awareness of individual potential ensuring excellence in pedagogical transactions.

**Mission:**

- To enhance the quality of teacher education programme to meet the global standards.
- To take steps for dissemination of research to schools and to the society at large.
- To plan and implement various extension activities.
- To impart value education, human rights education to the prospective teachers.
- To create awareness of environmental protection among the student teachers.

#### 6.2 Does the Institution have a management Information System

NO

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Every year, at the end of academic year, feedback is received from student teachers, headmasters, guide teachers, academic peers and subject experts.
- According to the feedback, changes are introduced to improve the quality.
- This year as per NCTE norms, new syllabus has been framed for both B.Ed. and M.Ed; two year programmes including various scholastic and nonscholastic activities.

##### 6.3.2 Teaching and Learning

Application of new strategies and methods with the use of ICT and other equipment.  
Experts from other colleges were invited for demonstration teaching.

### 6.3.3 Examination and Evaluation

Continuous and comprehensive evaluation through internal tests, quiz program, seminars and assignments.

### 6.3.4 Research and Development

- Dissertation is compulsory for M.Ed. and M.Phil. students.
- Doctoral committee meets periodically.
- M.Ed. and M.Phil. scholars meet their Guides twice a week.
- Research colloquium.

### 6.3.5 Library, ICT and Physical Infrastructure / instrumentation

- Using ICT in Teaching Learning Transaction.
- Maintenance and repair of existing infrastructure.

### 6.3.6 Human Resource Management

Apart from regular curricular and co-curricular activities, faculty members are

- Guiding Ph.D. and M.Phil. scholars
- Attending Workshops and Seminars
- Publishing Books and Research papers
- Offering consultancy for upcoming Education Colleges
- Serving as key note speakers/ Resource persons/ Moderators in National and International seminars.
- Serving as question paper setters and examiners for various universities, Government and Government aided colleges.

### 6.3.7 Faculty and Staff recruitment

Recruitment is through Teachers Recruitment Board of Tamilnadu.

### 6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

Single Window Counselling (B.Ed.) M.Ed., (Marks basis) M.Phil. (Entrance + M.Ed. Marks)
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6.4 Welfare schemes for

Teaching and Non-teaching	P.F, CPS, Loan facility, Quarters, Family medical facility, Loan facility, Medical allowance.
Students	Endowment Prizes, Govt. Scholarship, Educational Loan

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	-	-	Directorate of Collegiate Education
Administrative	√	Departmental Account General	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Feedback from the students, teaching faculty, Head of the institution, External Examiners, Resource persons were received.
- According to their feedback, examination reforms were taken.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University Confers Degrees for the examination conducted by the college.
- It reviews and recommends for the autonomous status of the college to the UGC.

6.11 Activities and support from the Alumni Association

- An Alumni is the student secretary in 'OSA'. He takes active participation in all the discussion.
- One of the alumnae is a member in Board of Studies, Academic Council.
- Alumni Association conducts graduation day programme.

6.12 Activities and support from the Parent – Teacher Association

- PTA meetings were held once in 3 months and their suggestions were taken into considerations.
- Unavoidable necessary expenses were meted out from PTA funds.

6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maintaining herbal garden, planting trees, campus cleaning was done by students regularly.
- Environmental Education is one of the Electives.
- Awareness programme is conducted now and then regarding environment.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following IQAC activities created a positive impact on the functioning of our institution.

- Demonstration of macro teaching by experts from various schools and also by one senior faculty.
- Workshop on improvisation of teaching aids which helped the students for their teaching practice through team teaching. It was Video graphed.
- SPSS workshop was conducted to equip the M.Ed., & research scholars in their statistical analysis.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Orientation, workshop, seminars, competitions, awareness programmes conducted successfully according to the plan of action had a positive impact on the functioning of the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

#### **Best practice No: 1**

##### **Topic:**

International Conference:

‘Global Environmental Challenges – Role of Teachers in Evolving a Sustainable Development’ organised on 22<sup>nd</sup> and 23<sup>rd</sup> June, 2016.

##### **Objectives:**

- To protect present and future generations from the adverse environmental effects.
- To develop scientifically based strategies for the management and preservation of the environment.
- To addresses the challenges to bio-diversity from climate change and pollution
- To protect the ozone layer by taking precautionary measures to control the

On 23/6/2016, Dr. D. Narasimhan, Associate Professor and Head i/c Dept. of Botany, Madras Christian College, Chennai and Dr. M.B. Nirmal, Founder, EXNORA International, gave lecture to the students regarding 'Biodiversity' and 'Waste Management Control' respectively.

**Participants:**

12 participants presented their research papers. 21 papers for various subthemes were presented by M.Phil., Ph.D. scholars and Teacher Educators from various colleges. Around 125 students attended the conference.

**Valediction:**

On 23/6/2016, Valedictory function was conducted.

Dr. M.Bhaskaran, Vice Chancellor of Tamilnadu Open University delivered



## **Best Practice No: 2**

### **Disaster Management**

#### **Extension service to the flood victims:**

Chennai was affected very badly due to the floods. Most of the areas were flooded surrounded by water and the people suffered a lot. To help the victims, our college extended services through various ways like accommodation, providing basic amenities and essential things.

#### **Steps taken by our Students and College Authorities**

1. Locally available students involved in flood relief measures undertaken.
2. Finding resources to provide basic amenities.
3. Providing accommodation with the infrastructure available with the support of local counsellors and revenue officers.
4. Mobile resources through local banks to provide bed sheets, etc.

#### 7.4 Contribution to environmental awareness / protection

- ❖ Maintaining eco Friendly campus by maintaining the already grown up trees and planting many more trees, plants, herbs.
- ❖ Keeping placards notice boards within the campus.
- ❖ Keeping the campus clean by having dustbins in many places within the campus.

7.5 Whether environmental audit was conducted?      Yes                  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ❖ Quality teacher education is the mission of the institution.
- ❖ Student teachers are motivated, guided and helped in all possible manners for their overall development.
- ❖ Qualified, experienced, dedicated faculty members both teaching and administrative staff are for student support service.
- ❖ College strives towards excellence in Teacher Education.

## 8. Plans of institution for next year

- ❖ Coaching for SLET/NET/TRB
- ❖ Planting more trees.
- ❖ Further innovations & research in teaching learning process.

Name \_\_\_\_\_

Name \_\_\_\_\_

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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### Annexure I

#### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence

COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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